

Minutes of the Neighbourhood Plan Working group held on Friday 25 September 2014

1. Present: John Jeynes (JJ), Alastair Shankland (minutes) (AS), Carol Kambites (CK) (Chair), Vicky Redding (VR), Terry Webb (TW), Hugh Garai (HG)
2. Apologies for Absence: Chris Cowcher, Agnieszka Paszkiewicz, Gary Powell, Rob Waite, Anna Creed, Ben Creed, Clare Sheridan
3. Declarations of Interest: none, for the benefit of HG, CK reminded all members of the need to sign up to the Nolan principles in public office. **ACITON AS** to forward Nolan pro-forma to members not yet signed up.
4. Approval of the minutes of the Neighbourhood Plan Working Group held on 12 September 2014:

Minutes were agreed as correct.

Recurring items covered below.

5. Budget breakdown & expenditure to date

VR provided an update on developing a budget position for Locality and Town Council.

Discussions and costs for work were continuing with GRCC and Isight for various items of paid support.

6. Project health check

In relation to health check and the amount still to achieve by the end of the year, it was generally discussed the persistent absence, in some cases with no reason given at meetings of some working group members including the Chair.

It was enquired of AS (as administrator) as to the effectiveness of leadership in working group, as there was a feeling that strengthened leadership was required. AS agreed that other than Clerk and Cllrs there was little effective leadership from within the working group bringing volunteers together and the effective delegation of tasks and forward planning that others had picked up more recently.

7. User group consultation planning

Investigating Stonehouse

VR/AS ran through event highlights. Volunteers spoke to 84 people. A quick review of comments showed that there hadn't been any new comments and it was difficult to get people to think past individual issues and take a longer view¹. There had been some interesting responses from Simon Pickering (Green Cllr and Ecotricity employee) and Slumberger staff relating to town centre services and sports provision,

¹ Excel of post-it comments attached to minutes.

It was agreed that as and when policy and supporting text the working group should draw on the demonstrable experience of individuals like Simon Pickering and Clive Business event

AS updated working group asking for assistance with distribution of flyers to High Street traders.

Other events

Schools event planning would take place after JJ had spoken to schools on 29 September.. There was an acknowledgement that a differing approach would be required in each school. This would depend on the establishment from assembly discussions through to static display and subsequent workshop event.

ACTION VR would begin to workup questionnaire for schools

Goodwill evening

JJ reported that event planning was well underway and space would be at a premium, particularly if the working group wanted space in the Town Hall. It was all agreed that it would be an ideal forum to engage with population of Stonehouse.

8. Any Other Business

9. Workshop session: Structure of neighbourhood plan from vision through objectives to policy and supporting text. Reference to Thame NP.

10. Next Meeting Date

Meeting date Thursday, 16 October 2014