

Minutes of a Meeting of Stonehouse NDP Group held on 6th August 2015, Town Hall

1. Present: Chris Cowcher, Nick Chase, John Jaynes, Clare Sheridan (chair), Carol Kambites (minutes)
2. Apologies: Alastair, Terry, Ollie, Vicky, Rachel
3. There were no declarations of interest
4. The minutes of 23rd July were approved as a correct record with economic development inserted as workshop topic for 1st October (Item 8a) and JJ to contact rotary club (item 8b)

Action arising from minutes:

- Housing needs analysis has been circulated. John's analysis is compliant..
- Circulation of Elin's notes on transport objectives –carried over. **ACTION: Carol**
- Research on methods of consulting with business and retailers – carried over. **ACTION Rachel**
 - Drafting of outline plan – carried over. **ACTION: Rachel**
 - Ask Stuart Todd to revise fee proposal – done
 - Contact Elin re costs and no of free hours remaining – unknown
 - JJ to find out costs of printing 3500 leaflets- MDL £300. Seems good but need comparison.

ACTION :Rachel to get second quote.

- RR to ask Kirkwells for second quote on consultancy work – done but no response yet.
- Further contacts for group - Rachel has been unable to find the list we made. **ACTION: all to look for this list.** We may need to do some prioritising. Missing group is 35 – 60 yr olds.
- CC to draft consultation email for sports clubs – pending **ACTION: Chris**
- JJ to contact rotary club – done

5. Budget Breakdown: not discussed

6. Project Health Check: updated on sheet

Themes:

- Housing: ready to go to consultant
- Getting Around: to be discussed later
- Environment: have first set of maps from GWT
- Amenities/Facilities: no report
- Economic development: no report

7. Consultancy Support: have revised quote from Stuart Todd which meets our criteria. Rachel has asked for second quote from Kirkwells.

8. Consultation:

- a) Need to have this ready by 5th September. Agreed to call it Neighbourhood Plan Update as there may not be options for all themes.
- b) Rachel has not been able to find our list of groups. **ACTION: all to look for this list.** List on TC website is too long and may need prioritising. 35- 60 age group should be prioritised. We must follow up Children's Centre. **ACTION: who?**

9. Mapping: GWT have done their basic layer and we have info on what Stroud can do. **ACTION: All to look at GWT maps and feed back to Chris.**

Theme 'groups' need to work out what layers we need for each theme and then see how much of that SDC can do and ask GWT to do the ones that SDC can't. **ACTION theme leaders.**

JJ already has a list for housing. **ACTION: Rachel** to ask SDC if they can meet John's requirements

10. Sites:

- a) Call for sites: criteria agreed. John and Rachel to check application against sites and inform applicants. **ACTION: John and Rachel**
- b) Sites we want to identify: We need a list of significant sites. **ACTION: All** to identify sites and circulate by email. Note: bottom of JJ's housing briefing has list of sites significant for housing.

11. Workshop: Suggestions were made to improve Carol's draft policies – see attached.

12. Next Meeting: Thursday 20th August, Workshop topic: Environment (changed from Housing as John can't be present)