



## STONEHOUSE TOWN COUNCIL

MINUTES (subject to agreement at the next Committee meeting) of a meeting of the of the AMENITIES and RECREATION COMMITTEE HELD ON MONDAY 14<sup>th</sup> JANUARY 2019 AT 6PM IN THE TOWN HALL, HIGH STREET, STONEHOUSE

**Present:**

Deborah Curtis (Committee Convenor)  
Becky Amor (Deputy Committee Convenor)  
Neil Gibbs (Vice Chair of Council /Deputy Town Mayor)  
Theresa Watt (Chair of Council/Mayor)  
Committee Clerk

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*Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded but anyone wishing to make a record should first inform the Chairman*

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**K3/673 TO RECEIVE APOLOGIES**

There were no apologies.

**K3/674 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**K3/675 TO APPROVE THE MINUTES OF THE COMMITTEE MEETING HELD ON 12 November 2018**

Approval of the minutes of 12 November 2018 was proposed by Cllr. Gibbs, seconded Cllr. Amor. All in favour.

**K3/676 PUBLIC ADJOURNMENT**

There was no call for an adjournment.

**K3/677 OLDENDS LANE DEVELOPMENT**

1. To receive a report on the outcome of the public consultation.  
Report not available. **Committee Clerk to collate results.**
2. To note any further information received from Stroud District Council.  
No further information received from Stroud District Council. Stonehouse Football Club have obtained another report on floodlighting which Committee Clerk has sent to David Barnes requesting that he forwards to Stroud District Council along with flood report.
3. To consider a proposal for an electric sub-meter installation by Stonehouse Football Club at Oldends Lane.  
The proposal submitted as a sketch plan for an electric sub-meter installation was accepted, subject to the amendment that the sub meter is located in the Town Council's workshop so that the Town Council has full access to meter readings. Proposed Cllr. Watt, seconded Cllr Gibbs. All in favour.

**K3/678 FINANCE**

1. To check Committee expenditure and receipts against budget November/December 2018  
Committee budget report not available.

2. Authorise expenditure to date of meeting  
Committee payments not available.
3. Consider the draft budget and make adjustments as necessary  
No adjustments were suggested. **Committee requested that Town Clerk/RFO check that £800 for items discussed by Amenities and Recreation Committee on 12 November has been included in draft budget.**

### **K3/679 Section 106 project proposal**

To agree to submit a project proposal for S106 funding (Oldends Lane Play area refurbishment) in relation to the tender of £50,000 accepted at Town Council meeting of 17<sup>th</sup> December 2018.

**Cllr. Watt proposed and Cllr. Amor seconded a proposal to submit a project proposal for s.106 funding for the Oldends Lane Play area refurbishment project in relation to a tender for £50,000 accepted at the Town Council meeting of 17<sup>th</sup> December 2018. All in favour.**

### **K3/680 To RECEIVE A REPORT ON PROPERTY MAINTENANCE and agree any actions**

The Committee noted the report from the Maintenance Manager.

**Oldends Lane Pavilion sewage plant:** Three quotations had been obtained for new pumps and fixings for sewage plant. Maintenance manager recommended accepting lowest quote from Mike Davies Pumping Services. Committee checked that funds were available from the Pavilion and Maintenance Repairs budget using the Committee Budget report from November 2018.

**Proposal: To accept quote to replace two pumps, and other items including pressure hoses, dated 10<sup>th</sup> January 2019 of £2,422 excluding VAT from Mike Davies Pumping Services subject quote to contractor providing evidence of public and professional insurance cover and a safe method of work. Proposed Cllr. Watt, seconded Cllr. Amor. All in favour.**

**Hedge removal, Rest Garden:** Cllr. Curtis advised that Groundsmen have a proposal to install a removable bollard in the access path and open up the view from the Rest Garden to Laburnum Recreation Ground; a possible benefit from a more open aspect will be that there is less anti social behaviour in the Rest Garden. **Committee Clerk to ask Groundsmen to provide a sketch of proposal and quotes. Committee agreed that to prepare area for either a fence or an open design, hedge and tree roots should be removed, with mini digger if necessary, ground levelled and seeded as suggested in Maintenance Report.**

**Oldends Lane, bridge over brook:** Committee request that Town Clerk investigates why installation of bridge by Network Rail has halted.

**Staff requests:** Maintenance manager to cost works uniform and personal protective equipment required and check with Town Clerk/RFO before purchase.

**Tyres on works truck to be replaced as necessary.**

**Requests re staff pay to go to Staffing Committee.**

### **K3/681 STONEHOUSE IN BLOOM**

To receive an update and a report on plans for 2019.

Cllr Curtis gave a brief verbal report. Stonehouse In Bloom (SIB) had a successful 2018, winning Gold and Best Small Town. SIB thank the Town Council and Grounds staff for all their help. Finances are healthy going into 2019 but fundraising is still important. Final financial position for 2018 to be assessed as one donation still earmarked in Town Council account.

County Cllr. Williams has been asked to fund resurfacing of Rest Garden footpath.

GWR have permitted SIB to adopt Stonehouse Station which allows SIB to join Association of Community Rail Partnerships (ACoRP) which can help with access to funding and other

support. Committee Clerk asked to find out from Stroud District Council's (SDC) Property Services Manager SDC's plans for land at Burdett Close used by Network Rail as a works depot during the station extension works.

### **K3/682 CORRESPONDENCE**

1. To note correspondence with St Cyr's Parochial Parish Council regarding maintenance of an open churchyard.

Town Clerk/RFO's advice of 22 October to St Cyr's PCC explaining that local councils are not permitted to contribute to the maintenance of an open churchyard was noted.

2. To note complaint from resident regarding dog fouling in Laburnum Recreation Ground and agree further action.

Complaint noted. **Committee Clerk to contact SDC Dog warden and PCSOs re dog fouling at Laburnum Recreation Ground.**

### **K3/683 DATE OF NEXT MEETING**

11<sup>th</sup> February 2019

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