



## **STONEHOUSE** **TOWN COUNCIL**

### **MINUTES (subject to agreement at the next Committee meeting)**

**Of a meeting of THE AMENITIES, RECREATION AND TOURISM COMMITTEE HELD ON MONDAY 18<sup>th</sup> JULY 2016 AT 7PM IN THE TOWN HALL, HIGH STREET, STONEHOUSE.**

#### **Present:**

Pam Swain (Vice Chair/Town Mayor)

Deborah Curtis

Neil Gibbs (Convenor)

Gary Powell (Deputy Convenor)

Ginny Smart (after K3/417)

#### **Also Present:**

Town Clerk Gill Jennings, John Tierney representing Park Run

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*Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded but anyone wishing to make a record should first inform the Chairman*

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#### **K3/409 TO RECEIVE APOLOGIES**

Cllr Watt's apologies were accepted (holiday)

Cllr Smart gave apologies for missing the first part of the meeting due to another commitment.

#### **K3/410 DECLARATIONS OF INTEREST**

Members are reminded of their obligation within the requirements of the adopted Model Code of Conduct to declare any personal or disclosable pecuniary interests where applicable.

There were no declarations of interest

#### **K3/411 TO APPROVE THE MINUTES OF THE COMMITTEE MEETING HELD ON 6<sup>th</sup> JUNE 2016**

The Minutes were approved as a true record.

#### **K3/412 PUBLIC ADJOURNMENT**

John Tierney requested access via the height barrier and field barrier (Oldends Lane) to allow emergency cover. This was agreed.

#### **K3/413 PARK RUN**

To consider a request for storage - The Committee agreed that storage of Park Run equipment would be allowed in the youth pod.

#### **K3/414 PERMIT FOR METAL DETECTION**

Committee to consider permit request and scope of permit - The Committee agreed to issue Mr Montgomery with a laminated permit. Clerk to write to confirm the scope of the permit.

### **K3/415 ALLOTMENTS - HANDOVER TO ASSOCIATION**

Following a meeting with the Clerk the Association have made the following requests:

1. Permission to erect a fence between the brook and the allotment site and the footpath (Little Australia)/railway embankment to prevent unauthorised access. **This was agreed by the Committee.**
2. That the Council seeks an uplift in the rents from September 2017 giving 12 months notice from August 2016 - **The Committee agreed that it would be wise to impose a £2 across the board increase in September 2017 to prevent the Association falling into debt. A letter would be sent out to tenants with their invoices in August.**
3. That the Council maintains the lane at Stagholt by making improvements in 2017-18. **The Council will seek joint funding from Gloucestershire County Council and Network Rail. Cllr Powell to investigate ownership of land where mast is.**
4. Repair to a tap - **Clerk has actioned.**

The Association will have their next AGM in December 2016 and will at that time appoint a Committee and confirm documentation required by the Council.

### **K3/416 RECREATION IMPROVEMENTS**

1. To receive ROSPA reports. Minor improvements are in hand by the grounds staff. Committee to consider the replacement of toddler equipment which does not meet standards. **The Committee agreed that the replacement could not immediately be met from budget and in the meantime the equipment should be removed from the play area. Recreation Working Group to look at replacement equipment for budget purposes. Also to consider further improvement which might be undertaken by volunteers. The Committee discussed whether to use voluntary labour to paint the swings and other equipment to prevent further rusting. Unfortunately given the workload during the Summer there was no time to do this work until the Winter when the weather hampered progress. Cllr Gibbs felt that specialist preparation should be carried out. Clerk to obtain quotations and also investigate whether volunteers have experience of this work.**
2. To receive a report from Recreation Working Group - Cllr Swain reported that the Working Group had discussed the matter of the bandstand and made a suggestion that a temporary pop up stage is hired for music/open air theatre events at a cost of £1250. The football stadium might be an ideal venue as it is secure. RWG are to take this forward with the members of the public who have expressed an interest. It was felt that the football clubs and Magpies should be making efforts to fund raise for improvements to facilities. The Working Group will meet with the architect and project manager to discuss site layout on the 27<sup>th</sup> June and will meet with stakeholders following that.

### **K3/417 OLDENDS LANE PAVILION**

1. Better promotion of the meeting room facility is required (Jo Byrne/Liz Lawrence to action) **The Committee agreed that this was an urgent matter requiring the attention of the Communications Working Group.**

### **K3/418 RENT REVIEW**

The Committee are to review rents under all current leases and consider future terms.

**The Committee considered current rents and agreed that at the very least a 2.5% increase should be imposed on all rents. For Resolution**

**The Committee also agreed that the Council must make provision in the 2017-18 budget for legal fees associated with new leases on all properties. In particular the Stonehouse Town Football Club would not be allowed to use the old changing rooms which are unfit for purpose or to retain the access through the Magpies site. For Resolution**

### **K3/418 Rent Review** (continued)

The Committee also proposed that the ground rent on the Community Centre should be fixed by a professional surveyor and that costs must be provided for in the 2017-18 budget. For Resolution.

To also consider request by tenant for alterations.

The Committee considered the discussions between the Stonehouse Football Club and the Recreation Working Group on the matter of floodlights. It was agreed that permission would not be given for the installation of floodlights at this time.

### **K3/419 FINANCE**

1. To check and agree Committee expenditure/receipts against budget May/June

Expenditure £9453.68 Income £1047.69 agreed as correct in May

Expenditure £22227.98 Income £10497.36 agreed as correct in June

2. To agree outstanding payments July - Payments in the sum of £13106.46 were agreed.

### **K3/420 DOVEROW HILL**

Update on Volunteers Day to help clear viewpoints and cost of benches - Only one viewpoint was partially clear and the rest needed heavy timber clearance. The number of benches and perhaps new locations would need further investigation.

### **K3/421 COURT VIEW**

Taylor Wimpey have agreed to commission a further tree/ecology report and make repairs to the newt barriers. Councillors to visit site to make their own observations.

### **K3/422 STONEHOUSE IN BLOOM**

To receive an update on progress to date - Cllr Powell reported that all was going according to plan but assistance in weeding and clearing shop fronts would be required in the days leading up to the judging. The flower pot trail had been extremely popular and was a worthwhile event with many families participating.

### **K3/423 DATE OF NEXT MEETING**

26<sup>th</sup> September 2016

Public Bodies (Admission to Meetings) Act 1960

The Council will by resolution exclude the public from item K3/424 due to the confidential nature of the business to be transacted and publicity of the item would be prejudicial to the public interest.

### **K3/424 STAGHOLT**

To agree terms of acceptance of offer. The Committee agreed the heads of terms.

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