

# Stonehouse Town Council



**MINUTES (subject to agreement at the next Committee meeting)**  
**of a meeting of THE FINANCE & STRATEGY COMMITTEE HELD ON MONDAY 27<sup>TH</sup> JULY**  
**2015 AT 7PM IN THE TOWN HALL, HIGH STREET, STONEHOUSE**

**Present:**

**Rob Waite (Convenor of Committee)**  
**Jo Byrne (Deputy Convenor of Committee)**  
**Theresa Watt (Chair of Council/Town Mayor)**  
**Paul Stephens**

**Gill Jennings (Town Clerk/RFO)**

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**Attendees are reminded that the Proceedings of this meeting may be recorded, filmed or photographed but that any person requiring such a record should inform the Chairman at the start of the meeting.**

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**K1/214 TO RECEIVE APOLOGIES**

**Apologies were received from Pam Swain (Holiday) Jo Byrne (Holiday)**

**K1/215 DECLARATIONS OF INTEREST**

Members are reminded of their obligation within the requirements of the Adopted Model Code of Conduct to declare any personal or disclosable pecuniary interests where applicable.

**Councillor Waite declared an interest in K1/218 (Website Host) K1/220 (Website costs)**

**K1/216 ADJOURNMENT FOR PUBLIC PARTICIPATION**

(Maximum of 15 minutes – Any member of the public may speak only once in respect of any business itemised on the Agenda for a maximum of 5 minutes)

**There was no call for an adjournment**

**K1/217 TO FORMALLY APPROVE THE MINUTES OF THE MEETING HELD ON 8<sup>TH</sup> JUNE**  
**2015**

**The Minutes were approved as a true record**

**K1/218 COMMUNICATIONS**

Website – to consider updating the Content Management platform.

Cllr. Waite was asked to remain in the meeting to provide an explanation. He explained that updating the platform would allow the addition of some up-to-date and useful features and allow editing access by others. The cost would be in the region of £1280, the hosting costs would remain the same. The Committee agreed that it would be useful to obtain an opinion from Cllr Jo Byrne before proceeding.

**K1/219 YOUTH WORK**

1. To receive the Minutes of the meeting of the Youth Working Group held on 19<sup>th</sup> June – The Minutes showed that the YG youth sessions were going well with 18 new members. Psalms continuing mentoring work with Maidenhill and lunch club. YG will hold events off site during the Summer. YG to do some fund raising. A skate jam will be organised. Damage to the building reported to the Deputy Clerk.
2. To receive a report on the meeting with Stroud District Council's Youth & Community service use of Youth Centre – this has not been working well at the Youth Centre and use of the Town Hall had been requested. This would be allowed for a trial period during office hours. The Committee were not keen on having new key holders.

### **K1/220 FINANCE**

1. To check and agree expenditure/receipts totals against budget headings for June 2015 and bank reconciliation  
**Expenditure June £9900 Receipts £1117 were agreed The Balance reconciliation was agreed at £80357.36**
2. To agree payments due to date – **The total of £6879.39 to cheque 8003 was agreed.**  
In addition the Committee discussed at length the account presented by Avoca PLD. **It was agreed in the sum of £5950. The other charges on the account were not agreed.**
3. To receive Council Internal Audit report – The Audit report was circulated. There were no matters of concern. The Group had asked if the services of Simon Lewis could be retained over the next 2 audits to assist with formatting the approach. **This was agreed.**
4. Grant Applications:  
Itchy Feet Dance Group - £500.  
Further details on the Group's application has been obtained by Councillor Pam Swain.  
**The Committee discussed this at length and agreed to support entry into 2 competitions at a cost of £350.**
5. Councillor training – this will take place on **Monday 2<sup>4th</sup> August commencing at 6.30pm**

### **K1/221 STONEHOUSE CHAMBER OF TRADE**

To consider what support the Town Council could offer with the formation of a Stonehouse Chamber of Trade.

**Councillor Watt explained that High Street businesses felt they needed support. The Committee discussed this and agreed to host a networking event and invite input from other Chambers.**

### **K1/222 LOCAL CARE HOME PROVIDERS**

To consider the most appropriate action for supporting local care homes and their residents. Councillor Watt said she had been approached by High Street businesses who felt that support to care home residents was not being monitored. **The Committee discussed this and would ask for 2 Councillors to volunteer their time to meet with care home providers and discuss the safeguarding issues now affecting the high street.**

### **K1/223 DATE OF NEXT MEETING**

**5<sup>th</sup> October 2015**

Public Bodies (Admission to Meetings) Act 1960

The Council will by resolution exclude the public from the items listed below due to the confidential nature of the business to be transacted and publicity of the items would be prejudicial to the public interest.

### **K1/224 STAFFING COMMITTEE**

To receive a report from the Staffing Committee. – circulated by email. No action required.

### **K1/224 TOWN HALL PREMISES**

The Committee were reminded of the need for an ongoing review of the use of premises and were appraised of the content of an email from Post Office Limited.

### **K1/225 STAGHOLT** Section 106 from Stagholt Development

The Committee discussed the proposal to allow S106 contributions to pass to Standish Parish and agreed that they would look at the wishlist Standish had prepared but the S106 should benefit both parishes.

### **K1/226 TO AGREE LEGAL COSTS IN PREPARATION FOR LAND TRANSFERS**

The Clerk was authorised to incur expenditure in obtaining legal searches and advice.