



**MINUTES (subject to agreement at the next Committee meeting) OF A MEETING OF THE REGENERATION & ENVIRONMENT COMMITTEE HELD ON MONDAY 12 DECEMBER 2016 AT 7PM IN THE TOWN HALL, HIGH STREET, STONEHOUSE**

**Present:**

**Councillors:** Carol Kambites (Convenor)  
Tim Jackson (Deputy Convenor)  
Gwen Atkinson  
Ray Clegg  
Pam Swain (Deputy Chair of Council/Deputy Mayor)  
Theresa Watt (Chair of Council/Mayor)

**Committee Clerk:** Rachel Russell

**Also present:** Residents: Ms Pat Sykes, Mr M Sparkes and 4 other residents of Burdett Close

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*Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.*

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**K2/391 TO RECEIVE APOLOGIES**

No apologies were received.

**K2/392 DECLARATIONS OF INTEREST**

Cllr. Kambites declared an interest in item K2/410 as a member of the Stonehouse Neighbourhood Plan Group.

**K2/393 TO APPROVE THE MINUTES OF THE COMMITTEE MEETING HELD ON 31 OCTOBER 2016**

The minutes were approved as a true record.

**K2/394 ADJOURNMENT FOR PUBLIC PARTICIPATION**

Ms Pat Sykes of Renard Rise requested for repairs to the bus shelter near the Orchard roundabout, for a reduction in speed along the Ebley Road to 20 miles per hour and, in rhyming verse, for the provision of a bus shelter at the stop on the South side of the Ebley Road. She also complained about late and missing buses.

Cllr. Kambites explained that the Town Council were aware of the need for an additional shelter and would put this request to Gloucestershire County Council (GCC) Highways and suggested that residents also request this from GCC; bus timetable problems should be reported to Stagecoach and copied to GCC Highways.

Residents from Burdett Close reported excessive parking by rail users, on Burdett Close often forcing residents to park elsewhere. Residents have petitioned for a similar restriction to the one on Rosedale Avenue to discourage long term parking. There is one off road space for each property. They would also like to see signs at the station giving directions to the Town car park. Current improvement work at the station has lead to contractors parking on a District Council owned grass verge at Burdett Close; a resident has complained about this to Network Rail. Seven to eight of the station car park spaces are taken up with contractor's storage and office.

All residents left the meeting.

**K2/395 RESIDENTS' PETITION RE A PROPOSAL FOR A PARKING RESTRICTION, BURDETT CLOSE**

To consider a response to the above petition requesting a restriction against parking between 12-1pm on Burdett Close.

It was agreed that there is a parking problem on Burdett Close; the residents' petition will be forwarded to GCC with a request to look at possible solutions. It was agreed that a restriction against parking between 12-1pm may not be the best solution.

The Station Manager to be contacted with a request to put up signs giving directions to the Town car park. A further stock of leaflets with directions to the car park to be given to the station staff. Previously, GWR has advised the Council that they could not put up directions to the Town car park because of their commercial relationship with APCOA, the car park provider. However, given the number of spaces taken up by contractors in the car park, the Town Council will request again if posters could be displayed in the car park.

### **K2/396 BUS ROUTE ALTERATIONS**

To consider a request from a resident for Town Council action regarding the change to routes 66E and 66 S going towards Gloucester which are no longer stopping near shops at Quedgley but stopping at Park and Ride and Kingsway causing inconvenience to some bus users.

It was agreed this was a matter for residents to take up with Stagecoach and residents should be advised to do this.

### **K2/397 HIGHWAYS ISSUES**

#### **1. Oldends Lane**

To consider request from Gloucestershire County Council (GCC) Highways for a contribution of half the cost, estimated at £700, of a crossing and speed survey, required to assess whether a pedestrian crossing could be installed.

Councillors agreed the following resolution to be put to a full Town Council meeting: **Stonehouse Town Council will contribute half the cost of an estimated total of £700 for a crossing and speed survey, required to assess whether a pedestrian crossing could be installed at Oldends Lane, GCC to meet the remaining cost.**

#### **2. Ebley Road**

To note actions taken and responses received re concerns about safety and speeding.

Ebley Road is now on the list of areas to receive a police speed report; residents' concerns have been reported to Dan Tiffney, GCC Local Highways Manager who will assess signs and road markings there. Residents' concerns have also been reported to the Road Safety Community Hub.

#### **3. Traffic working group**

To receive notes of the Traffic working group meeting of 21 November 2016 and a report of actions taken.

Notes of the Traffic working group meeting of 21 November 2016 were circulated with the agenda. The main action was completion of an application to the Commissioners Fund.

#### **4. High Street repairs:**

To consider any further action needed.

It was reported that County Councillor Williams is taking action on moving the planter currently taking up space on a disabled parking bay. It was agreed that the Town Council would investigate how to move the remaining planters where necessary.

#### **5. Footpath clearance work**

To note footpath clearance work requested from GCC.

A note of footpath clearance work requested from the GCC Lengthsmen was circulated. It was reported that some of the work to Bristol Road and Oldends Lane had been done.

#### **6. GCC Parking Review:**

To note any progress on improving signage to the town centre car park.

The Committee Clerk had spoken to Jim Daniels, GCC Parking Manager who has passed the commissioning of signs for the car park, and an additional parking restriction sign for the area outside Co-op Funeral Care to a colleague and advises signs should be ready in January 2017. The Committee Clerk reported that a letter had been received from a resident of Uley who had

received a parking ticket after parking near Wynn's because they did not realise there was a restriction.

## **7. Road Safety Community Hub**

To note launch of above as a main point of contact to report concerns about road safety.

The launch was noted.

### **K2/398 THE COMMISSIONER'S FUND COMMUNITY FUND**

To note the contents of an application made to this Fund and drafted by the Traffic Working Group.

An application to this Fund was submitted. A request for a Vehicle Activated Sign (VAS) at Oldends Lane was turned down by GCC Highways who determined that the location met three out of four necessary criteria as it was not an accident hotspot. The Traffic Working Group added a portable VAS to the grant application, as well as the Radar Counter agreed by the last Committee meeting. The Commissioner's Fund require GCC Highways support for an application for a VAS which the Town Council are seeking.

The Committee approved the addition of a request to fund a portable VAS to the application and thanked the Traffic Working Group and Committee Clerk for their work.

### **K2/399 PROPOSAL BY WESTERN POWER TO RUN AN ELECTRICITY CABLE THROUGH STONEHOUSE TO JAVELIN PARK INCINERATOR**

1. To discuss proposal from Western Power Distribution to route electricity supply to Javelin Park Incinerator though B4008 and to consider alternative routes.

The proposed route along the High Street was agreed to be unacceptable. An alternative route (along Regent Street, through Laburnum Recreation Ground and between the infant and junior schools) to laying the cable along the High Street, proposed by Western Power was noted. It was agreed that this would cause major disruption. It was agreed:

a) To put a copy of the Gifford Report, Gloucester Energy from Waste Connection Feasibility Study, April 2010 which was submitted with the planning application for the Javelin Park Incinerator on the Town Council website to demonstrate some of the other connection routes considered.

b) To ask Western Power Distribution to meet with the Town Council to discuss:

- Reasons why three other possible sub stations are not being considered.
- Reasons why alternative routes between Ryeford sub station and Javelin Park have been rejected.

Urbaser Balfour Beatty to be invited to this meeting.

c) To write a Press Release on the actions agreed under this agenda item, K2/399.

2. To report on meeting of 5 December 2016 with representative of Balfour Beatty in relation to this matter.

A note of a meeting of 5 December 2016 with a representative of Balfour Beatty, The Town Clerk and Cllr. Kambites in relation to this matter was circulated with the agenda.

### **K2/400 STROUD DISTRICT COUNCIL PUBLIC CONSULTATION ON SUSTAINABLE CONSTRUCTION CHECKLIST SUPPLEMENTARY PLANNING DOCUMENT**

To consider a response to the above consultation.

It was agreed to support the Sustainable Construction Checklist as a valuable supporting document to the Local Plan.

### **K2/401 REGULATION 5 OF THE TOWN AND COUNTRY PLANNING (ENVIRONMENT IMPACT ASSESSMENT), REGULATIONS 2011. - REQUEST FOR SCREENING OPINION, PROPOSED WATER MAINS WHADDON TO WESTRIP AND WESTRIP TO MINCHINHAMPTON, GLOUCESTERSHIRE**

To consider a response to the above consultation.

A response was agreed as follows:

1. Archaeological and cultural heritage issues affecting the proposed course of the water

main from Westrip to Whaddon should be detailed and considered. The Archaeology and Cultural Heritage Constraints report, June 2016 submitted with the application only seems to cover the Michinhampton to Whaddon stretch of the proposed course.

2. Extra care should be taken to consider environmental impact where the water main will cross the canal and river corridor.

3. Care needs to be taken to avoid damaging veteran trees and hedgerows along the whole of the proposed path of the water main.

#### **K2/402 EIA SCREENING OPINION 2016/1582/EIAS - STANDISH HOSPITAL, STANDISH, STONEHOUSE**

To note the above EIA screening opinion.

A response was agreed as follows:

An Environmental Impact Assessment should be carried out as the site has historic and cultural significance and a rich natural environment, including veteran trees.

#### **K2/403 S106 INFORMATION FROM Gloucestershire Association of Parish and Town Councils (GAPTC)**

To note details of planning authorities' approach to S106 agreements collated by GAPTC.

Details of planning authorities' approach to S106 agreements collated by GAPTC were noted.

#### **K2/404 BRISTOL ROAD STATION FEASIBILITY STUDY**

To receive report on progress towards a feasibility study.

It was agreed that Cllr. Watt should arrange a meeting of the Bristol Road Working Group for the week commencing 16 January 2016 when work on two key reports relating to the Bristol to Gloucester line should be completed.

#### **K2/405 STATION LINK PATH PROJECT**

1. To report on progress and agree further action, including action to improve finish of footpath.

The Committee Clerk reported that she had met with the contractor who had done further compaction work at no cost. Due to this and continued use by pedestrians the footpath surface has improved and is firmer.

2. To consider further action to improve accessibility of gate at Queens Road end of path.

Committee Clerk to seek quotes for work specified by Councillors to improve accessibility of gate at Queens Road end of path. The Committee Clerk advised that there will be Great Western Railways (GWR) grant money outstanding. It was agreed to ask GWR if this could be used for further improvements such as a history board at the station and community art along the footpath.

#### **K2/406 LIASON RE PLATFORM EXTENSION WORK BURDETT ROAD STATION**

To report on progress.

It was agreed there was interest in asking the GWR Station Manager if a small section of bank could be maintained by Stonehouse Town Council. This matter to be referred to the Amenities, Recreation and Tourism Committee.

#### **K2/407 CHARGES AT GWR ROUTE STATION CAR PARKS**

To note information provided by GWR.

The 10p increase in car park charges was noted.

#### **K2/408 BUS SHELTERS**

1. To report on progress on upgrading of bus shelters; to note proposed specification drawn up by Town Council and information received from Gloucestershire County Council.

Jonathan Roberts at GCC has agreed to seek a quote for four new bus shelters on the High Street based on a specification drawn up by Town Council for Arun type Queensbury shelters. He suggests ordering polycarbonate glazing rather than reinforced glass. The Committee Clerk to contact Mr Roberts:

- to check with him if the poly carbonate maintains a clear appearance.

- to remind him that s.106 money for bus shelter replacement on the High Street is available
- to request for a shelter on the South side of the Ebley Road to be considered.

2. To agree further action.

It was agreed to contact Standish Parish Council regarding residents' requests for a shelter at the end of the Gloucester Road and seek their support for this.

### **K2/409 ADOPTION OF BT KIOSKS**

To note further action on Town Council adoption of kiosks.

The Committee Clerk reported that BT did not seem to be aware of the kiosk outside the Town Hall.

### **K2/410 NEIGHBOURHOOD PLAN UPDATE**

1. To receive minutes and a progress report.

Minutes of the 3 November 2016 and 17 November 2016 were circulated with the agenda. The Committee Clerk reported that a submission Draft Plan and supporting documents were due to be ready for consideration by the Town Council at the meeting of January 2017. Two quotes had been received by Stonehouse Neighbourhood Plan Group for consultancy support with writing the Conditions Statement; this was likely to cost around £1,000 which was expected to be drawn down from the Committee's Neighbourhood Plan support budget.

2. To note need for continued presence of Neighbourhood Plan pages on Town Council website.

The need for the continued presence of Neighbourhood Plan pages on Town Council website was noted and that this matter should be referred to the **Finance and Strategy Committee when considering any changes to the website in the future.**

### **K2/411 COMMITTEE EXPENDITURE**

1. To check current balances against budget

A report showing balances against budget was provided by the Town Clerk and available at the meeting. Current expenditure from the Regeneration and Environment Committee's budget was £6550.75; current expenditure from grants received was £7,545.79. Total expenditure was £12,592.77.

2. To agree items to be requested for inclusion in 2017/2018 budget.

A suggested budget for 2017/2018 was provided by the Town Clerk and available at the meeting. The following items for 2017/2018 were agreed:

Staff	£14,000
Training	£600
Feasibility Studies (Bristol Road)	£5,000
Neighbourhood Plan Review and Support	£800
Bus Shelter Fund	£1,500
Traffic Calming	£1,000
Total	£22,900

### **K2/412 PLANNING RESULTS (RECEIVED FROM STROUD DISTRICT COUNCIL)**

(For Members' information - the letter in brackets are an indication of the Town Council observations.

N.O. = No Observations/OBJ = Object/SUPP = Support/DNO or Supp = Do Not Object or Support)

**16/1829/HHOLD 11 Juniper Way, Stonehouse, Gloucestershire, GL10 2ED.**

Two storey side extension

(N.O) CONSENT

**16/1892/TPO 11 Barlow Close, Stonehouse, Gloucestershire, GL10 3QP.**

Poplar tree - reduce height by 4-5m and trim sides by 1.5-2m.

(N.O) CONSENT

**16/1921/FUL Land Adjoining The Orchard, Bristol Road, Stonehouse, Gloucestershire.**

Erection of new private dwelling (Resubmission of S.16/2313/FUL).  
(OBJ.) REFUSAL

**16/0922/REM Land Adjoining Station Road, Bristol Road, Stonehouse, Gloucestershire.**  
Approval of reserved matters Appearance and Landscaping from appeal APP/C1625/A/13/2195656  
(S.12/2538/OUT) - residential development for 49 units, new access way and associated works.  
(OBJ) CONSENT

**16/2089/LBC 60 High Street, Stonehouse, Gloucestershire, GL10 2NA.**  
Listed Building Consent: Proposed conversion of existing workshop to dwelling house with extensions and alterations  
(COMMENT) CONSENT

**16/2093/HHOLD Devonshire House, St Cyrils Road, Stonehouse, Gloucestershire.**  
Replacement of brick garden wall and metal garden gates with new brick wall and metal gates.  
(N.O) CONSENT

**16/2142/HHOLD 41 Melbourne Drive, Stonehouse, Gloucestershire, GL10 2PJ.**  
New extension at side of property  
(N.O) CONSENT

**16/0821/FUL The Wheelhouse, Bonds Mill, Bristol Road, Stonehouse.**  
Replacement of existing single glazed timber framed windows with new double glazed timber and PVCU windows  
(OBJ) CONSENT

**16/1703/FUL Swan House, Bonds Mill, Bristol Road, Stonehouse.**  
Replacement of existing single glazed timber framed windows with new double glazed timber (to side and front) and PVCU windows (to rear).  
(OBJ) CONSENT

**16/1705/FUL Bridge House And Omega House, Bonds Mill, Bristol Road, Stonehouse.**  
Replacement of existing windows (South elevation) with metal double glazed windows  
Applicant Details:  
(OBJ) CONSENT

**16/1846/COU Unit 1, Land Lying To The South Of Albion Terrace, Downton Road, Bridgend.**  
Change of use of unit 1 to A5 (hot food takeaway).  
(N.O) CONSENT

**16/2170/HHOLD 48 Regent Street, Stonehouse, Gloucestershire, GL10 2AD.**  
Single storey extension. Resubmission of S.16/1338/HHOLD.  
(N.O) CONSENT

## **K2/413 DATE OF NEXT MEETING AND AGENDA ITEMS**

**6 February 2017**