



DRAFT

Minutes of a Town Business Committee held on Monday 6th September 2021 at 7.00pm (Meeting held at Park Junior School, Elm Road, Stonehouse - Main Hall)

Present: Councillors: John Callinan, Mike Davis, Mick Gibbons (Chair), Carol Kambites, Kevin Parsons

In Attendance: Carlos Novoth, Clerk and residents from Court View, Stonehouse.

Attendees were reminded that the Proceedings of the meeting could be filmed, photographed or recorded.

The Chair stated that he would be bringing agenda item B/276 forward for the benefit of residents attending the meeting and offered them the option of speaking on the item at that point. Residents accepted this offer.

B/265 To receive apologies

Apologies were given by Cllrs Chris Brine, Gary Powell and Leigh Binns

B/266 To receive Declarations of Interest

There were no declarations of interest

B/267 To approve the minutes of the Business Committee meeting held on 5th July 2021

Committee APPROVED the minutes as a true and accurate record of the meeting

Agenda Item B/276 was brought forward for discussion. Residents of Court View, Stonehouse were offered the opportunity to speak. Three residents spoke in turn highlighting the following:-

There was general dissatisfaction at the way that the Court View development had been and continued to be managed from an environmental, safety and aesthetics perspective. Repairs and general maintenance arrangements appear sporadic with the management team overseeing site maintenance changing on a frequent basis. There was confusion about maintenance responsibilities. Some residents were said to be paying £120 per year for site maintenance but was unsure what this included.

B/276 To consider the adoption of land allocated as ‘Green/Open Spaces’ and associated assets within the Court View development

Cllrs Carol Kambites and John Callinan both provided an historical overview of the development and the council’s involvement noting that the council, whilst prepared to adopt the open spaces within the site, several years ago had not done so because the site had not completely undertaken the improvements necessary to bring the site up to an adoptable standard.

Cllr Mick Gibbons highlighted the many aspects he felt needed significant improvement ie footpaths, hedging, general overgrowth, newt ponds etc.

John Callinan suggested that the information provided to Committee in support of this agenda item be forwarded to attending residents.

Committee RECOMMENDED that Town Council agree to reopen negotiations with the site developer, Taylor Wimpy, with a view to reaching an equitable settlement in order to take on all or some of the open spaces at Court View.

B/268 To consider the (unreconciled) budget position up to and including August 2021

The Clerk highlighted several areas of income and expenditure including utility bills, shared library costs (income and expenditure) and IT costs. A query was raised about the IT service received by the Council and also about the additional expenses over and above the standard monthly bills. The Clerk stated that additional expenditure was incurred each time ‘Jireh’ is asked to problem solve on a day to day issue.

Committee NOTED the budget report (Actual Net Income of £173,358.05 and Actual Net Expenditure of £114,303.54)

B/269 To retrospectively approve payments made from the meeting of Full Town Council on 19th July ’21 up to 31st August ’21

The Clerk stated that a number of payments to suppliers needed to be made during this period without prior approval of committee or full council due to the necessity to meet invoice deadlines. The list of payments made (totalling £16,509.71) during this period and presented to committee at the meeting were authorised by Officers and paid by the town council’s signatories through the ‘Edge’ finance system and online banking. The Clerk highlighted that in future, prior approval would be sought in such circumstances.

Committee provided retrospective APPROVAL for the payments list totalling £16,509.71

B/270 To approve the payments list for invoices received from 1st September ’21

Jireh’s charge was queried - the charge was for the standard monthly sum
Committee APPROVED the payments list totalling £2,027.09

B/271 To receive the auditors report following the Town Council’s annual external audit for financial year 2020/21

Committee NOTED the external auditors report which identified no issues of concern. Officers were thanked for their hard work

B/272 To approve the purchase of basic workshop tools

The Clerk highlighted that in the past, the council's grounds staff had used a number of their own tools. The purchase of the tools listed in the supporting paper would put the grounds team on a more professional footing
Committee APPROVED the purchase of the tools listed in the support paper totalling £431.88 inc vat from Bell Tools in Gloucester

B/273 To approve the realignment of the gate posts for both sets of Allotment gates

The Clerk highlighted that the allotment site was well managed. The council had a responsibility for maintaining the boundary of the site which included two five bar metal gates. The posts for both sets of gates require repositioning as they do not allow the gates to be easily opened and closed. The allotment association's insurer requires the site to be kept secure. The clerk managed to secure only two quotes (£600 and £300) despite contacting a number of contractors.
Committee APPROVED the award of the work to 'Croft Property Maintenance' at a total cost of £300.

B/274 To note the renewal of the town council's vehicle insurance (2021/22)

Officers had secured quotes from three providers.
Committee retrospectively APPROVED the renewal of the council's vehicle insurance with 'A' Plan insurance (Motor and Home Direct) at an annual cost of £576.05 - 'A' Plan provided the lowest quote.

B/275 To recommend for town council approval the Council's revised Standing Orders and policies

The Policy working group presented a revision to the councils Standing Orders reflecting the internal auditor's comments. Section 18 of the model version (Section 19 of STC's local Standing Orders) had been updated in line with the 2020 amendments.

Committee APPROVED the revised Standing Orders and confirmed that the document would be further revised in time for the annual meeting of the council. Committee thanked the Policy working group.

B/276 To consider the adoption of land allocated as 'Green/Open Spaces' and associated assets within the Court View development

See above detail

B/277 To consider a response to the Census 2021 Output Consultation

Committee NOTED the request from the organisation collating the census data for input on its data reporting

B/278 To confirm Conveners of Working Groups reporting to Business Committee

The Clerk confirmed that he had received details of the conveners for each of the working groups reporting to Business Committee with the exception of 'Oldends Lane Development' and 'Support Stonehouse'. Cllr Callinan confirmed that Cllr Neil Gibbs would be convening the Oldends Lane

Development working group. A convener for 'Support Stonehouse' is still to be determined

B/279 To receive updates from the Committee's Working Groups

- **Stonehouse Climate Change Action Forum**
The Council will be running a 'Green week' event between 18th and 25th September - help was needed
- **Communications**
The next edition of Stonehouse News was being prepared (printed copies would be distributed) - this would include a consultation on communications
- **Oldends Lane Development**
A meeting has not been held yet but would take place fairly shortly - date to be agreed. Cllr Parsons agreed to contact both Stonehouse football club and Magpies to confirm that the working group would be holding its first meeting shortly.
- **Support Stonehouse**
A meeting has not yet been held
- **Youth**
Public consultation on the future of the Council's youth service has been completed - awaiting results - it was understood that there was a poor level of participation
- **Business Network**
No progress to date
- **High street Market** - it was noted that this was not a working group but an organisation that the Town Council would send a representative to. Cllr Parsons provided an update which included confirmation that the first market event is planned for the afternoon of Saturday October 2nd. With Cllr Binns resignation from the Town Council, Cllr Gibbons offered to attend future Market meetings.

B/280 To consider contracting 'Accessibility Gloucestershire' to undertake an accessibility audit of Stonehouse

Members considered that such an audit would be well worth undertaking. County Cllr Nick Houseden had been approached for funding from the highway's budget - Cllr Houseden confirmed that whilst he would not fund the audit, his budget could be used to implement improvements.

The Clerk confirmed that 'Accessibility Gloucestershire' needed a list of roads to be included before a final price could be determined, albeit they felt the total cost would be less than £2,000; it was agreed that the Clerk would detail the area to be included on a map for wider distribution and agreement before seeking a final price.

Business Committee RESOLVED to undertake the audit on the basis that the total cost would be below £2,000

B/281 To receive the Clerk's update

The Clerk provided an update including an additional issue not detailed in the supporting papers: details of an insurance claim

B/282 To consider the date of next meeting, Monday 4th October '21

Committee NOTED the next meeting date

Public Bodies (Admission to Meetings) Act 1960

The Council will by resolution exclude the public from the following items as due to the confidential nature of the business to be transacted publicity of the item would be prejudicial to the public interest.

B/283 To consider recommendations made by the HR Sub Committee at its last meeting

The HR Sub Committee meeting scheduled for Monday 6th Sept was postponed - there was no business to discuss

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/21 and 31/08/21 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

	2021/2022	Reserve	Actual Net	Balance	Bal %age	
INCOME						
Town Business Committee						
100	Precept	£336,995.00	£0.00	£169,297.50	-£167,697.50	-49.76%
105	Newsletter Advertising	£0.00	£0.00	£0.00	£0.00	0.00%
110	Revenue from Lettings	£0.00	£0.00	£0.00	£0.00	0.00%
115	Meeting Room Hire	£0.00	£0.00	£0.00	£0.00	0.00%
120	Feed-in Tariff from Town Hall	£600.00	£0.00	£253.23	-£346.77	-57.80%
125	Stonehouse Town FC lease	£0.00	£0.00	£0.00	£0.00	0.00%
130	Athletics Field Lease	£0.00	£0.00	£0.00	£0.00	0.00%
135	Phone Mast on Land	£6,548.00	£0.00	£0.00	-£6,548.00	-100.00%
140	Building Lease at OEL	£636.52	£0.00	£0.00	-£636.52	-100.00%
145	Magpies Social Club	£0.00	£0.00	£1,312.50	£1,312.50	100.00%
150	Community Centre Lease	£0.00	£0.00	£0.00	£0.00	0.00%
155	OEL Pitch Hire	£0.00	£0.00	£0.00	£0.00	0.00%
160	Misc Building Hire	£0.00	£0.00	£36.00	£36.00	100.00%
170	Investments Interest	£1,000.00	£0.00	£0.00	-£1,000.00	-100.00%
171	Bank Interest - Lloyds Bank	£0.00	£0.00	£1.28	£1.28	100.00%
172	Bank Interest - Charity A/C	£0.00	£0.00	£0.00	£0.00	0.00%
173	Bank Interest - Natwest	£0.00	£0.00	£0.00	£0.00	0.00%
174	Bank interest - Cambridge BS	£0.00	£0.00	£0.00	£0.00	0.00%
175	Town Hall/Library Recharges	£0.00	£0.00	£2,457.54	£2,457.54	100.00%
176	Bank Interest - Nationwide	£0.00	£0.00	£0.00	£0.00	0.00%
177	Bank Interest - Melton Building Society	£0.00	£0.00	£0.00	£0.00	0.00%
300	Petty Cash - Income	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Business Committee		£345,779.52	£0.00	£173,358.05	-£172,421.47	-49.86%

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/21 and 31/08/21 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

		2021/2022	Reserve	Actual Net	Balance	Bal %age
EXPENDITURE						
Town Business Committee						
1000	Salaries					
1000/1	Contracted staff	£141,885.00	£0.00	£57,172.39	£84,712.61	59.71%
1000/2	Locum	£1,000.00	£0.00	£0.00	£1,000.00	100.00%
1000/3	Short term contracted staff	£10,000.00	£0.00	£0.00	£10,000.00	100.00%
1000	Total	£152,885.00	£0.00	£57,172.39	£95,712.61	62.60%
1010	Training & Recruitment					
1010/1	Contracted Staff	£2,500.00	£0.00	£768.00	£1,732.00	69.28%
1010/2	Councillors	£500.00	£0.00	£64.88	£435.12	87.02%
1010	Total	£3,000.00	£0.00	£832.88	£2,167.12	72.24%
1020	Health & Safety	£1,500.00	£0.00	£1,796.77	£-296.77	-19.78%
1030	Professional Fees	£8,000.00	£0.00	£2,531.49	£5,468.51	68.36%
1040	IT support					
1040/1	General	£3,000.00	£0.00	£2,331.53	£668.47	22.28%
1040/2	Website	£1,000.00	£0.00	£401.15	£598.85	59.89%
1040/3	Newsletter	£1,500.00	£0.00	£350.00	£1,150.00	76.67%
1040/4	Phones	£1,500.00	£0.00	£168.35	£1,331.65	88.78%
1040	Total	£7,000.00	£0.00	£3,251.03	£3,748.97	53.56%
1050	Office Equipment Renewals	£500.00	£0.00	£0.00	£500.00	100.00%
1060	Grants					
1060/1	One-Offs	£15,000.00	£0.00	£2,575.83	£12,424.17	82.83%
1060/2	Long-Term	£5,000.00	£0.00	£0.00	£5,000.00	100.00%
1060	Total	£20,000.00	£0.00	£2,575.83	£17,424.17	87.12%
1070	Town Hall/Library Shared Costs					
1070/1	Rates	£6,000.00	£0.00	£3,894.95	£2,105.05	35.08%

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/21 and 31/08/21 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

		2021/2022	Reserve	Actual Net	Balance	Bal %age
1070/2	Water	£500.00	£0.00	£137.68	£362.32	72.46%
1070/3	Electric	£1,500.00	£0.00	£414.63	£1,085.37	72.36%
1070/4	Gas	£1,400.00	£0.00	£501.36	£898.64	64.19%
1070/5	Interior Maintenance (reactive)	£1,000.00	£0.00	£0.00	£1,000.00	100.00%
1070/6	Interior Maintenance (programmed)	£1,000.00	£0.00	£0.00	£1,000.00	100.00%
1070/7	Waste Collection	£300.00	£0.00	£18.23	£281.77	93.92%
1070/8	Security	£300.00	£0.00	£0.00	£300.00	100.00%
1070	Total	£12,000.00	£0.00	£4,966.85	£7,033.15	58.61%
1080	Town Hall/Library STC costs					
1080/1	Exterior Maintenance/Cleaning	£2,000.00	£0.00	£19.00	£1,981.00	99.05%
1080/2	Interior Cleaning	£1,500.00	£0.00	£371.80	£1,128.20	75.21%
1080	Total	£3,500.00	£0.00	£390.80	£3,109.20	88.83%
1090	Admin Expenses					
1090/1	Paper	£500.00	£0.00	£17.48	£482.52	96.50%
1090/2	Other	£4,000.00	£0.00	£3,379.70	£620.30	15.51%
1090	Total	£4,500.00	£0.00	£3,397.18	£1,102.82	24.51%
1100	Mayor's Charity & Expenses	£300.00	£0.00	£71.67	£228.33	76.11%
1110	Travel Costs/Staff & Councillors	£800.00	£0.00	£48.60	£751.40	93.93%
1120	Election Costs	£0.00	£0.00	£0.00	£0.00	0.00%
1130	Civic/Remembrance Parades	£180.00	£0.00	£0.00	£180.00	100.00%
1140	Pavilion Overheads					
1140/1	Rates	£1,200.00	£0.00	£544.85	£655.15	54.60%
1140/2	Water	£300.00	£0.00	£23.88	£276.12	92.04%
1140/3	Electric	£2,000.00	£0.00	£553.10	£1,446.90	72.35%
1140/4	Cleaning	£1,000.00	£0.00	£314.50	£685.50	68.55%
1140/5	Maintenance (reactive)	£200.00	£0.00	£79.50	£120.50	60.25%

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/21 and 31/08/21 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

		2021/2022	Reserve	Actual Net	Balance	Bal %age
1140/6	Maintenance (programmed)	£500.00	£0.00	£319.12	£180.88	36.18%
1140/7	Waste Collection	£900.00	£0.00	£62.47	£837.53	93.06%
1140/8	Security	£200.00	£0.00	£0.00	£200.00	100.00%
1140/9	Septic Tank	£700.00	£0.00	£0.00	£700.00	100.00%
1140	Total	£7,000.00	£0.00	£1,897.42	£5,102.58	72.89%
1150	Workshop Overheads					
1150/1	Water	£200.00	£0.00	£200.03	-£0.03	-0.02%
1150/2	Electric	£300.00	£0.00	£0.00	£300.00	100.00%
1150/3	Maintenance (reactive)	£300.00	£0.00	£0.00	£300.00	100.00%
1150/4	Maintenance (programmed)	£800.00	£0.00	£1,192.17	-£392.17	-49.02%
1150/5	Waste Collection	£300.00	£0.00	£537.01	-£237.01	-79.00%
1150/6	Security	£100.00	£0.00	£0.00	£100.00	100.00%
1150	Total	£2,000.00	£0.00	£1,929.21	£70.79	3.54%
1160	Equipment & Vehicle Costs					
1160/1	Insurance	£800.00	£0.00	£688.37	£111.63	13.95%
1160/2	Maintenance	£2,300.00	£0.00	£1,507.70	£792.30	34.45%
1160/3	Fuel	£2,000.00	£0.00	£194.07	£1,805.93	90.30%
1160/4	Tax	£200.00	£0.00	£0.00	£200.00	100.00%
1160/5	MOT/Service	£600.00	£0.00	£0.00	£600.00	100.00%
1160	Total	£5,900.00	£0.00	£2,390.14	£3,509.86	59.49%
1170	Youth Centre Workers	£40,000.00	£0.00	£18,680.00	£21,320.00	53.30%
1180	Youth Centre Overheads					
1180/1	Rates	£1,400.00	£0.00	£1,010.48	£389.52	27.82%
1180/2	Water	£100.00	£0.00	£73.43	£26.57	26.57%
1180/3	Electric	£1,300.00	£0.00	£484.12	£815.88	62.76%
1180/4	Cleaning	£500.00	£0.00	£324.00	£176.00	35.20%
1180/5	Maintenance (reactive)	£500.00	£0.00	£100.00	£400.00	80.00%

Financial Budget Comparison

for Town Business Committee

Comparison between 01/04/21 and 31/08/21 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

		2021/2022	Reserve	Actual Net	Balance	Bal %age
1180/6	Maintenance (programmed)	£300.00	£0.00	£1,004.01	-£704.01	-234.67%
1180/7	Waste Collection	£300.00	£0.00	£118.57	£181.43	60.48%
1180/8	Security	£1,100.00	£0.00	£130.00	£970.00	88.18%
1180/9	IT costs	£500.00	£0.00	£112.35	£387.65	77.53%
1180	Total	£6,000.00	£0.00	£3,356.96	£2,643.04	44.05%
1200	Subscriptions	£3,500.00	£0.00	£2,643.40	£856.60	24.47%
1210	Insurances					
1210/1	Public/Employee Liability	£6,000.00	£0.00	£0.00	£6,000.00	100.00%
1210/2	Buildings	£250.00	£0.00	£6,370.92	-£6,120.92	-2448.37%
1210/3	Vehicle	£250.00	£0.00	£0.00	£250.00	100.00%
1210	Total	£6,500.00	£0.00	£6,370.92	£129.08	1.99%
1220	Project Planning & Delivery	£3,000.00	£0.00	£0.00	£3,000.00	100.00%
1230	Climate Change	£5,000.00	£0.00	£0.00	£5,000.00	100.00%
1240	Petty Cash	£0.00	£0.00	£0.00	£0.00	0.00%
Total Town Business Committee		£293,065.00	£0.00	£114,303.54	£178,761.46	61.00%

Stonehouse Town Council

Expenditure transactions - payments approval list Start of year 01/04/21

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
1824		£3,912.30	2010/1	01/04/21	Plantscape - 35 Hanging baskets, 38 holestar planters and 3 Octagonal planters. Amount differs from original PO as we originally over-ordered plants.	
1886		£792.00	1020	20/05/21	Kiblec Electrical & Security - Complete outstanding electrical work at The Pod and Pavilion	
1787		£80.40	2010/4	28/06/21	Plantscape - Hortimix plant feed for hanging baskets	
1823		£130.44	2010/4	28/06/21	Helping Hand Co Ltd - 10 x litter pickers (pro gel handle)	
1825		£52.16	1150/5	30/06/21	Grundon Waste Management Ltd - waste collection for June	
1792		£73.43	1180/2	01/07/21	WaterPlus - charges for The Pod	
1839		£7.99	1200	01/07/21	Amazon - prime membership fee	
1840		£7.00	1090/2	01/07/21	Lloyds Bank - Bank service charge	
1884		£1,800.00	1190/3	01/07/21	The Great Outdoor Gym Company - Repair and reset rower in Laburnum outside gym	
1832		£26.61	1070/4	10/07/21	CNG - gas used in June	
1821		£17.20	1190/1	12/07/21	G R Fasteners - Various hardware	
1827		£210.00	1190/1	13/07/21	J G Pest Control - dealing with wasps nest at Laburnum	
1829		£15.59	1040/2	14/07/21	Fasthosts - website domain name renewal	
1830		£14.00	1090/2	14/07/21	HM Land Registry - copies of title register and plan for Doverow Woods	
1834		£56.40	1150/4	16/07/21	Ermin Plant - Strimmer head and oil	
1894		£248.50	1160/2	16/07/21	Dursley Garden Machinery - Husquevara mower and Stihl blower servicing & parts	
1895		£469.86	1160/2	16/07/21	Dursley Garden Machinery - Generator, Kaaz Imower and Stihl chainsaw servicing & parts	
1896		£229.81	1160/2	16/07/21	Dursley Garden Machinery - Stihl hedgetrimmer and Stihl FS 360 servicing & parts	
1897		£264.00	1160/2	16/07/21	Dursley Garden Machinery - Stihl FS 360 servicing & parts	
1828		£468.00	1190/6	18/07/21	Ubico Limited - dog/litter bin waste collection	
1822		£938.00	1090/2	19/07/21	MDL Kelex - Printing of the summer edition of the newsletter	
1826		£95.40	1140/5	20/07/21	Kiblec Electrical & Security - callout to fix faulty lights in the Pavilion	

Signature _____

Signature _____

Date _____

Stonehouse Town Council

Expenditure transactions - payments approval list Start of year 01/04/21

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
1831		£36.00	1040/2	22/07/21	Nettl (Incorporating Absolute Creative) - changes to homepage	
1833		£65.20	1140/6	22/07/21	Kellaway Building Supplies Ltd - supplies for OEL work	
1835		£949.00	1060/1	22/07/21	Stonehouse Methodist Church - Grant for Little Acorns playgroup for soft play and trip TC2662	
1836		£90.00	2060	23/07/21	Jo Mew Creative - new signage design for skatepark	
1837		£388.80	1090/2	23/07/21	Vertex Limited - delivery of summer edition of Stonehouse News	
1838		£1,501.00	1060/1	26/07/21	Stonehouse Town Football Club - Payment of SDC grant TC2657	
1841		£126.00	2060	27/07/21	Five Valleys Signs - new signage for the skatepark	
1849		£800.00	1150/4	28/07/21	Bell Tools Ltd - Supply of battery-powered tools for Grounds Maintenance Team	
1854		£111.54	1080/2	28/07/21	Gloucestershire County Council - Cleaning of Town Hall	
1856		£1,204.81	1180/6	28/07/21	Carters - Fitting of new external fire door at The Pod	
1846		£18.00	1040/2	29/07/21	Nettl (Incorporating Absolute Creative) - Newsletter archive re-arrange on website	
1847		£390.00	2020	29/07/21	Ken Greenway - painting of red phone box on Severn Road	
1848		£32.83		29/07/21	Simple Hygiene Solutions - Feminine waste monthly collection	
1		£21.90	1180/7		feminine hygiene waste collection	
2		£10.93	1070/7		feminine hygiene waste collection	
1850		£266.40	1150/5	31/07/21	Allstone Speedy Skips - Skip for mixed waste	
1852		£204.00		31/07/21	All Done and Dusted - Cleaning of Pavilion and Pod	
1		£81.60	1140/4		Cleaning of Pavilion	
2		£122.40	1180/4		Cleaning of The Pod	
1855		£22.50	1040/1	31/07/21	Jireh Solutions Ltd - IT support for Carlos and Jayne	
1857		£42.86	1160/3	31/07/21	John Stayte Services Ltd - fuel used in July	
1858		£36.63	1150/4	31/07/21	Hurns Hardware - various hardware	
1859		£39.11		31/07/21	Prolific Solutions (South West) Ltd - Photocopier/printer use in July	
2		£18.00	1040/1		IT support	
3		£21.11	1090/2		photocopying/printing costs	

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Stonehouse Town Council

Expenditure transactions - payments approval list Start of year 01/04/21

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
1851		£295.20	1040/1	01/08/21	Jireh Solutions Ltd - Monthly IT support for August 2021	
1853		£7.20	1040/4	03/08/21	Voipfone - office phone charges	
1860		£39.60	1010/1	03/08/21	GlosJobs Ltd - Advert for Head of Property and Grounds Maintenance	
1861		£24.98	1070/4	05/08/21	CNG - gas use in July	
1862		£3.85	1090/2	06/08/21	Viking Signs Ltd - sign for the office front door	
1863		£5.58	1090/2	09/08/21	Viking Signs Ltd - sign for the office front door	
1864		£74.96	1140/7	09/08/21	Grundon Waste Management Ltd - waste collection for July	
1865		£80.00	1140/6	09/08/21	Wickes - New shower for referee's room	
1866		£31.49	1140/6	09/08/21	Ebay - circuit breaker for new shower	
1867		£13.14	1090/2	09/08/21	Jayne Bailey - Expenses claim form - milk, cleaning supplies and crad	
1868		£19.00	1080/1	10/08/21	Easy Window Cleaning - cleaning of TH windows	
1869		£21.59		10/08/21	Stroud Office Supplies - Office supplies	
1		£6.59	1090/1		A4 paper	
2		£15.00	1090/2		Anti-bac wipes	
1870		£3.36	1190/3	10/08/21	G R Fasteners - nuts and bolts	
1871		£142.94	1140/6	12/08/21	Rexel - electrical equipment for new shower at The Pavilion	
1872		£77.86	1010/2	12/08/21	NALC - Attend online Environmental event for Cllrs Kambites and Armstrong	
1873		£106.80	1190/3	12/08/21	Soft Surfaces Ltd - 2 tubs of black Wetpour repair kit	
1874		£33.70	1020	12/08/21	Best Workwear - Waterproof over trousers for Rich	
1875		£54.45	1020	12/08/21	Workwear Express Ltd - Branded fleece and overalls for Rich	
1890		£156.00	1020	15/08/21	Community Heartbeat - new pads for the defibrillator	
1880		£468.00	1190/6	19/08/21	Ubico Limited - Litter and dog waste bin collection	
1881		£450.00	1020	19/08/21	Rex Bishop & Son Ltd - Collection and disposal of Fuse Board (containing asbestos) from The Pavilion	
1882		£576.05	1160/1	20/08/21	A-Plan Insurance - Van insurance 2021/22 -Cert no. 7271459559	

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Stonehouse Town Council

Expenditure transactions - payments approval list Start of year 01/04/21

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
1893		£15.98	2020	24/08/21	Ebay - reflective tape for High Street planters	
1883		£96.00	2020	26/08/21	Coopers Gloucester - 4 x 6m lengths of 150mm diameter Surface water Twinwall pipes - unperforated.	
1887		£32.83		31/08/21	Simple Hygiene Solutions - Feminine waste bins	
1		£21.89	1180/7		2 waste bins	
2		£10.94	1070/7		1 waste bin	
1889		£6.49	1140/6	31/08/21	Kellaway Building Supplies Ltd - brackets	
1892		£163.20		31/08/21	All Done and Dusted - cleaning of The Pavilion and Pod	
1		£81.60	1140/4		4 cleans	
2		£81.60	1180/4		4 cleans	
Sub Total		£19,234.02				
		£23,321.07			Confidential	
Total		£42,555.09				

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Stonehouse Town Council

Expenditure transactions - payments approval list Start of year 01/04/21

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
1898		£63.80	1040/2	26/07/21	Nettl (Incorporating Absolute Creative) - Website hosting	
1907	DD13AUG2021	£36.50	1040/4	30/07/21	O2 - mobile phone charges for July	£36.50
1867		£13.14	1090/2	09/08/21	Jayne Bailey - Expenses claim form - milk, cleaning supplies and crad	
1868		£19.00	1080/1	10/08/21	Easy Window Cleaning - cleaning of TH windows	
1869		£21.59		10/08/21	Stroud Office Supplies - Office supplies	
1		£6.59	1090/1		A4 paper	
2		£15.00	1090/2		Anti-bac wipes	
1871		£142.94	1140/6	12/08/21	Rexel - electrcial equipment for new shower at The Pavilion	
1875		£54.45	1020	12/08/21	Workwear Express Ltd - Branded fleece and overalls for Rich	
1881		£450.00	1020	19/08/21	Rex Bishop & Son Ltd - Collection and disposal of Fuse Board (containing asbestos) from The Pavilion	
1899		£63.80	1040/2	26/08/21	Nettl (Incorporating Absolute Creative) - Website hosting	
1906		£45.54	2020	26/08/21	Morelock Signs Ltd - HIP COMP 600MM CIR CH PERM SIGN 610B Diagram No: 610R W: 600 mm H: 600 mm (Circular keep right sign) Total Item Net Value 23.95 GBP Freight Fee 14.00 GBP	
1891		£176.88	1040/1	29/08/21	PEAC Finance - rental for printer/photocopier	
1885		£18.71	1090/2	31/08/21	Rachel Russell - Expenditure on office supplies and postage	
1887		£32.83		31/08/21	Simple Hygiene Solutions - Feminine waste bins	
1		£21.89	1180/7		2 waste bins	
2		£10.94	1070/7		1 waste bin	
1888		£36.50	1040/4	31/08/21	O2 - mobile phone charges	
1889		£6.49	1140/6	31/08/21	Kellaway Building Supplies Ltd - brackets	
1892		£163.20		31/08/21	All Done and Dusted - cleaning of The Pavilion and Pod	
1		£81.60	1140/4		4 cleans	
2		£81.60	1180/4		4 cleans	
1900		£54.99	1090/2	31/08/21	Amazon - mini fridge for workshop	

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Stonehouse Town Council

Expenditure transactions - payments approval list Start of year 01/04/21

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
1903		£22.50	1040/1	31/08/21	Jireh Solutions Ltd - IT support for Cllr Swain	
1905		£30.13	1040/1	31/08/21	Prolific Solutions (South West) Ltd - Photocopying/printing for August	
1902		£271.70	2010/4	01/09/21	Quality Garden Supplies - 50 x 50 litre bag of compost for High Street planters	
1904		£295.20	1040/1	01/09/21	Jireh Solutions Ltd - IT support for September	
1901		£7.20	1040/4	02/09/21	Voipfone - office phone charges	
Sub Total		<hr/>				£2,027.09
Total		<hr/>				£2,027.09

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