



## Minutes of a Town Business Committee held on Monday 4<sup>th</sup> October 2021 at 7.00pm at the Town Hall

**Present:** Councillors: Chris Brine, John Callinan, Mike Davis, Carol Kambites, Gary Powell

**In Attendance:** Carlos Novoth, Clerk and Ward Cllr Mattie Ross

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*Attendees were reminded that the Proceedings of the meeting could be filmed, photographed or recorded.*

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The Clerk highlighted the fact that the Chair and Vice Chair of Business Committee were not present and so would require a vote to appoint a Chair for the meeting. Cllr Gary Powell was voted as Chair.

Ward Cllr Mattie Ross made references to the recent 'Tree' event, the press release supporting the current Canal Consultation and her wish for the Town Council to reinstate the negotiations with the District Council over the former SHIP INN site.

Cllr Neil Gibbs asked if it were possible to bring forward agenda item B/293. The Chair agreed to this request.

**B/284 To receive apologies**

Apologies were received from Cllrs Mick Gibbons and Kevin Parsons.

**B/285 To receive Declarations of Interest**

There were no declarations of Interest

By agreement, the Chair brought agenda item B/293 forward

**B/293 To consider membership of the Oldends Lane Development Working Group**

Cllr Neil Gibbs was provided with an opportunity to speak on the matter as convener of the Oldends Lane Working Group. Cllr Gibbs highlighted the fact that the project will be one of the Town Council's biggest in a long time and that the working group would not feel confident in successfully taking the project forward without additional Member support. It was thought that the current proposed development was no longer 'Fit for Purpose' and so requires a major review, specifically including stakeholders, Stonehouse

Town Football Club and Magpies Social Club. Comment was made in relation to the football club's aspirations and the fact that timing of the project may not be in line with the club's business plan which includes the need to meet the Football Association's legal requirements as regards to changing facilities.

Cllr Gary Powell volunteered to form part of the Oldends Lane Development Working Group (OLDWG) and suggested that further additional support should be pursued through full town council.

Committee AGREED to raise the need for additional Member support for OLDWG at Full Town Council at its meeting on 11<sup>th</sup> October '21.

**B/286 To approve the minutes of the Business Committee meeting held on 6<sup>th</sup> September '21**

Subject to a change to Agenda item B/278 (removing the word 'confirmed' and replacing it with 'hoped') Committee APPROVED the minutes as a true and accurate record of the meeting

**B/287 To elect a new Vice Chair of Business Committee**

The matter was deferred until the next meeting

**B/288 To consider the (unreconciled) budget position up to and including September '21**

The Clerk highlighted a number of key features within the report, the summary of which is as follows:-

- The Council has been advised by SDC of the second Precept payment for the financial year
- Lease payments in relation to Oldends Lane are due in lump sums in September and February
- Anticipated spend for IT services will exceed the current budget by £2,000 - it was accepted that the budget did not adequately reflect the true cost of the service
- The Grants budget was significantly underspent - the Clerk to find out what Citizens Advice would be doing over the coming year and whether they would be operating a 'walk-in' session at Stonehouse
- Admin expenses have been significant in that there has been a lot more promotion of the town with leaflet deliveries, banners etc
- Workshop Overheads - Maintenance - increased costs are for the recent battery-operated tool purchase
- An oversized fire door needed to be fitted to the Pod resulting in an unscheduled cost and overspend

Committee NOTED the report which showed a Total Income of £178,344.83 (Actual Net) and Total Expenditure of £156,887.52 (Actual Net)

**B/289 To approve the payments list for invoices received from 1<sup>st</sup> September '21**

Comment was made on the fact that so many of the payments were to local businesses and that this was very positive; the Clerk stated that the council should also be pleased with the value for money work it has received from the use of 'Share and Repair' in the manufacture of the street planters Committee APPROVED the payments list for the period 11/08/21 to 28/09/21 totalling £18,015.99

**B/290 To approve a fifth bank signatory for the Town Council's 'Operational' account**

A current signatory commented that he had problems in logging onto the payments system and hence there are currently effectively three signatories able to make payments; he was advised to contact the office to sort the problem out. The Clerk highlighted the fact that in light of other similar problems, it was wise to include a fifth signatory to ensure payments were being made as quickly as possible.

Committee RECOMMENDED that Town Council approve a fifth signatory (Cllr Mick Gibbons) for its 'operational' account

**B/291 To consider the Town Council's 2022/23 Business Committee budget**

The Clerk provided a copy of the approved budget details provided at the time of approving the council's precept for the current year. The Clerk highlighted the fact that having now completed six full months of the current financial year, that he would be analysing income and expenditure to date and will provide end of year forecasts to committee to facilitate the budget setting process.

Committee AGREED to discuss budget setting in more detail once the analysis has been completed - Committee accepted that additional meetings might be needed on this matter

**B/292 To consider a grant application for £972 from the registered Charity, 'The Fig Tree'**

The application was noted as providing sufficient detail including a full financial plan albeit, this term had not been specifically referred to within the application.

Committee APPROVED the full grant of £972 subject to the grant application being made clear that the relevant detail is specifically referred to as the Full Financial Plan

**B/293 To consider membership of the Oldends Lane Development Working Group**

The Agenda Item was brought forward - see above for details

**B/294 To consider the location of future Business Committee meetings**

Committee AGREED to hold future Committee meetings at the Town Hall/Library unless otherwise directed

**B/295 To consider the following revised policies**

Cllr Davis provided an overview of the revised policies details the changes that had been made

- **Risk Management**

Committee RECOMMENDED the revised policy for Town Council approval

- **Equality and Diversity**

Members thought the inclusion of the monitoring and review clause was very positive

Committee RECOMMENDED the revised policy for Town Council approval

- **Reserves**  
The absence of a reserve policy had been picked up by the internal auditor earlier in the year  
Committee RECOMMENDED the revised policy for Town Council approval

**B/296 To consider Co opting a member of the public to the Council's Policy Working Group**

Committee APPROVED the co-option of a member of the public to the council's Policy Working Group

**B/297 To receive updates from the Committee's Working Groups**

- **Stonehouse Climate Change Action Forum**  
The WG has additional members from Ebley and Leonard Stanley; it meets monthly. The WG contributed to the Great Big Green week and took part in the town council's Tree Day over the weekend
- **Communications**  
The Next town council newsletter is due to be distributed at the end of October. The next meeting is scheduled for 8<sup>th</sup> October
- **Oldends Lane Development**  
The WG are waiting for additional Member support before meeting with stakeholders in earnest
- **Support Stonehouse**  
The WG have not met to date
- **Youth**  
'The Door's second quarterly report had been distributed  
The WG have met regularly are currently engaged with the consultation on the future of the youth services. It was suggested that the WG would present a proposal to Committee at some stage to widen its Terms of Reference
- **Business Network**  
No Report

**B/298 To provide Committee with an update on the procurement of the Town's 'Accessibility audit'**

The Clerk highlighted that he had received comments on the audit route map and had sent the final version to Accessibility Gloucestershire (AG) for pricing. AG have provided a maximum price of £2,000 for the auditing work; following Business Committee's decision at its September meeting, AG have been awarded the work. The audit will commence at or around the 11<sup>th</sup> October and a full report provided once complete. It is hoped that the audit will include the town council offices.

**B/299 To receive the Clerk's update**

Committee NOTED the report

**B/300 To consider the date of next meeting, Monday 1<sup>st</sup> November '21**

Committee NOTED the date of the next meeting

*Public Bodies (Admission to Meetings) Act 1960*

*The Council will by resolution exclude the public from the following items as due to the confidential nature of the business to be transacted publicity of the item would be prejudicial to the public interest.*

**B/301** To consider recommendations made by HR Sub Committee at its meeting on 4<sup>th</sup> October 2021

The HR Committee meeting could not take place as planned. In light of the emerging difficulties in securing a replacement for the Head of Facilities and Grounds Maintenance post, it was agreed suggested that a HR Sub Committee meeting be held as soon as possible

# Financial Budget Comparison

Comparison between 01/04/21 and 30/09/21 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

	2021/2022	Reserve Movements	Actual Net	Balance	Bal %age	
<b>INCOME</b>						
<b>Town Business Committee</b>						
100	Precept	£336,995.00	£0.00	£169,297.50	£-167,697.50	-49.76%
105	Newsletter Advertising	£0.00	£0.00	£0.00	£0.00	0.00%
110	Revenue from Lettings	£0.00	£0.00	£150.00	£150.00	100.00%
115	Meeting Room Hire	£0.00	£0.00	£0.00	£0.00	0.00%
120	Feed-in Tariff from Town Hall	£600.00	£0.00	£512.18	£-87.82	-14.64%
125	Stonehouse Town FC lease	£0.00	£0.00	£0.00	£0.00	0.00%
130	Athletics Field Lease	£0.00	£0.00	£0.00	£0.00	0.00%
135	Phone Mast on Land	£6,548.00	£0.00	£0.00	£-6,548.00	-100.00%
140	Building Lease at OEL	£636.52	£0.00	£0.00	£-636.52	-100.00%
145	Magpies Social Club	£0.00	£0.00	£1,575.00	£1,575.00	100.00%
150	Community Centre Lease	£0.00	£0.00	£0.00	£0.00	0.00%
155	OEL Pitch Hire	£0.00	£0.00	£252.00	£252.00	100.00%
160	Misc Building Hire	£0.00	£0.00	£36.00	£36.00	100.00%
170	Investments Interest	£1,000.00	£0.00	£0.00	£-1,000.00	-100.00%
171	Bank Interest - Lloyds Bank	£0.00	£0.00	£1.28	£1.28	100.00%
172	Bank Interest - Charity A/C	£0.00	£0.00	£0.00	£0.00	0.00%
173	Bank Interest - Natwest	£0.00	£0.00	£0.00	£0.00	0.00%
174	Bank interest - Cambridge BS	£0.00	£0.00	£0.00	£0.00	0.00%
175	Town Hall/Library Recharges	£0.00	£0.00	£2,523.54	£2,523.54	100.00%
176	Bank Interest - Nationwide	£0.00	£0.00	£0.00	£0.00	0.00%
177	Bank Interest - Melton Building Society	£0.00	£0.00	£0.00	£0.00	0.00%
300	Petty Cash - Income	£0.00	£0.00	£0.00	£0.00	0.00%
<b>Total Town Business Committee</b>		<u>£345,779.52</u>	<u>£0.00</u>	<u>£174,347.50</u>	<u>£-171,432.02</u>	<u>-49.58%</u>

# Financial Budget Comparison

Comparison between 01/04/21 and 30/09/21 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

	2021/2022	Reserve Movements	Actual Net	Balance	Bal %age
<b>Town Environment Committee</b>					
200	Stonehouse in Bloom	£0.00	£0.00	£0.00	0.00%
205	Event Income/Donations				
205/1	Events	£0.00	£0.00	£0.00	0.00%
205/2	Donations	£0.00	£0.00	£0.00	0.00%
205	Total	£0.00	£0.00	£0.00	0.00%
210	Planting Sponsorship	£0.00	£0.00	£0.00	0.00%
215	Grants	£0.00	£3,997.33	£3,997.33	100.00%
<b>Total Town Environment Committee</b>		£0.00	£3,997.33	£3,997.33	100.00%
<b>Total Income</b>		£345,779.52	£178,344.83	-£167,434.69	-48.42%

## EXPENDITURE

### Town Business Committee

1000	Salaries					
1000/1	Contracted staff	£141,885.00	£0.00	£66,014.07	£75,870.93	53.47%
1000/2	Locum	£1,000.00	£0.00	£0.00	£1,000.00	100.00%
1000/3	Short term contracted staff	£10,000.00	£0.00	£0.00	£10,000.00	100.00%
1000	Total	£152,885.00	£0.00	£66,014.07	£86,870.93	56.82%
1010	Training & Recruitment					
1010/1	Contracted Staff	£2,500.00	£0.00	£1,208.00	£1,292.00	51.68%
1010/2	Councillors	£500.00	£0.00	£64.88	£435.12	87.02%
1010	Total	£3,000.00	£0.00	£1,272.88	£1,727.12	57.57%
1020	Health & Safety	£1,500.00	£0.00	£2,121.77	-£621.77	-41.45%
1030	Professional Fees	£8,000.00	£0.00	£3,531.49	£4,468.51	55.86%
1040	IT support					
1040/1	General	£3,000.00	£0.00	£2,621.39	£378.61	12.62%
1040/2	Website	£1,000.00	£0.00	£507.49	£492.51	49.25%

# Financial Budget Comparison

Comparison between 01/04/21 and 30/09/21 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

		2021/2022	Reserve Movements	Actual Net	Balance	Bal %age
1040/3	Newsletter	£1,500.00	£0.00	£350.00	£1,150.00	76.67%
1040/4	Phones	£1,500.00	£0.00	£221.44	£1,278.56	85.24%
1040	Total	£7,000.00	£0.00	£3,700.32	£3,299.68	47.14%
1050	Office Equipment Renewals	£500.00	£0.00	£0.00	£500.00	100.00%
1060	Grants					
1060/1	One-Offs	£15,000.00	£0.00	£2,575.83	£12,424.17	82.83%
1060/2	Long-Term	£5,000.00	£0.00	£0.00	£5,000.00	100.00%
1060	Total	£20,000.00	£0.00	£2,575.83	£17,424.17	87.12%
1070	Town Hall/Library Shared Costs					
1070/1	Rates	£6,000.00	£0.00	£3,894.95	£2,105.05	35.08%
1070/2	Water	£500.00	£0.00	£137.68	£362.32	72.46%
1070/3	Electric	£1,500.00	£0.00	£1,766.56	£-266.56	-17.77%
1070/4	Gas	£1,400.00	£0.00	£523.99	£876.01	62.57%
1070/5	Interior Maintenance (reactive)	£1,000.00	£0.00	£0.00	£1,000.00	100.00%
1070/6	Interior Maintenance (programmed)	£1,000.00	£0.00	£0.00	£1,000.00	100.00%
1070/7	Waste Collection	£300.00	£0.00	£27.35	£272.65	90.88%
1070/8	Security	£300.00	£0.00	£0.00	£300.00	100.00%
1070	Total	£12,000.00	£0.00	£6,350.53	£5,649.47	47.08%
1080	Town Hall/Library STC costs					
1080/1	Exterior Maintenance/Cleaning	£2,000.00	£0.00	£33.00	£1,967.00	98.35%
1080/2	Interior Cleaning	£1,500.00	£0.00	£464.75	£1,035.25	69.02%
1080	Total	£3,500.00	£0.00	£497.75	£3,002.25	85.78%
1090	Admin Expenses					
1090/1	Paper	£500.00	£0.00	£17.48	£482.52	96.50%
1090/2	Other	£4,000.00	£0.00	£3,718.48	£281.52	7.04%
1090	Total	£4,500.00	£0.00	£3,735.96	£764.04	16.98%

# Financial Budget Comparison

Comparison between 01/04/21 and 30/09/21 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

		2021/2022	Reserve Movements	Actual Net	Balance	Bal %age
1100	Mayor's Charity & Expenses	£300.00	£0.00	£344.00	£-44.00	-14.67%
1110	Travel Costs/Staff & Councillors	£800.00	£0.00	£48.60	£751.40	93.93%
1120	Election Costs	£0.00	£0.00	£0.00	£0.00	0.00%
1130	Civic/Remembrance Parades	£180.00	£0.00	£0.00	£180.00	100.00%
1140	Pavilion Overheads					
1140/1	Rates	£1,200.00	£0.00	£544.85	£655.15	54.60%
1140/2	Water	£300.00	£0.00	£23.88	£276.12	92.04%
1140/3	Electric	£2,000.00	£0.00	£553.10	£1,446.90	72.35%
1140/4	Cleaning	£1,000.00	£0.00	£314.50	£685.50	68.55%
1140/5	Maintenance (reactive)	£200.00	£0.00	£149.50	£50.50	25.25%
1140/6	Maintenance (programmed)	£500.00	£0.00	£342.94	£157.06	31.41%
1140/7	Waste Collection	£900.00	£0.00	£62.47	£837.53	93.06%
1140/8	Security	£200.00	£0.00	£0.00	£200.00	100.00%
1140/9	Septic Tank	£700.00	£0.00	£0.00	£700.00	100.00%
1140	Total	£7,000.00	£0.00	£1,991.24	£5,008.76	71.55%
1150	Workshop Overheads					
1150/1	Water	£200.00	£0.00	£200.03	£-0.03	-0.02%
1150/2	Electric	£300.00	£0.00	£0.00	£300.00	100.00%
1150/3	Maintenance (reactive)	£300.00	£0.00	£0.00	£300.00	100.00%
1150/4	Maintenance (programmed)	£800.00	£0.00	£1,404.87	£-604.87	-75.61%
1150/5	Waste Collection	£300.00	£0.00	£566.98	£-266.98	-88.99%
1150/6	Security	£100.00	£0.00	£0.00	£100.00	100.00%
1150	Total	£2,000.00	£0.00	£2,171.88	£-171.88	-8.59%
1160	Equipment & Vehicle Costs					
1160/1	Insurance	£800.00	£0.00	£688.37	£111.63	13.95%
1160/2	Maintenance	£2,300.00	£0.00	£1,507.70	£792.30	34.45%
1160/3	Fuel	£2,000.00	£0.00	£284.65	£1,715.35	85.77%

# Financial Budget Comparison

Comparison between 01/04/21 and 30/09/21 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

	2021/2022	Reserve Movements	Actual Net	Balance	Bal %age
1160/4 Tax	£200.00	£0.00	£0.00	£200.00	100.00%
1160/5 MOT/Service	£600.00	£0.00	£0.00	£600.00	100.00%
1160 Total	£5,900.00	£0.00	£2,480.72	£3,419.28	57.95%
1170 Youth Centre Workers	£40,000.00	£0.00	£18,680.00	£21,320.00	53.30%
1180 Youth Centre Overheads					
1180/1 Rates	£1,400.00	£0.00	£1,010.48	£389.52	27.82%
1180/2 Water	£100.00	£0.00	£73.43	£26.57	26.57%
1180/3 Electric	£1,300.00	£0.00	£484.12	£815.88	62.76%
1180/4 Cleaning	£500.00	£0.00	£324.00	£176.00	35.20%
1180/5 Maintenance (reactive)	£500.00	£0.00	£100.00	£400.00	80.00%
1180/6 Maintenance (programmed)	£300.00	£0.00	£1,004.01	-£704.01	-234.67%
1180/7 Waste Collection	£300.00	£0.00	£136.81	£163.19	54.40%
1180/8 Security	£1,100.00	£0.00	£130.00	£970.00	88.18%
1180/9 IT costs	£500.00	£0.00	£224.70	£275.30	55.06%
1180 Total	£6,000.00	£0.00	£3,487.55	£2,512.45	41.87%
1200 Subscriptions	£3,500.00	£0.00	£2,651.39	£848.61	24.25%
1210 Insurances					
1210/1 Public/Employee Liability	£6,000.00	£0.00	£0.00	£6,000.00	100.00%
1210/2 Buildings	£250.00	£0.00	£6,370.92	-£6,120.92	-2448.37%
1210/3 Vehicle	£250.00	£0.00	£0.00	£250.00	100.00%
1210 Total	£6,500.00	£0.00	£6,370.92	£129.08	1.99%
1220 Project Planning & Delivery	£3,000.00	£0.00	£0.00	£3,000.00	100.00%
1230 Climate Change	£5,000.00	£0.00	£496.67	£4,503.33	90.07%
1240 Petty Cash	£0.00	£0.00	£0.00	£0.00	0.00%
<b>Total Town Business Committee</b>	<b>£293,065.00</b>	<b>£0.00</b>	<b>£128,523.57</b>	<b>£164,541.43</b>	<b>56.15%</b>

## Town Environment Committee

1190 Amenity Areas

# Financial Budget Comparison

Comparison between 01/04/21 and 30/09/21 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

		<b>2021/2022</b>	<b>Reserve Movements</b>	<b>Actual Net</b>	<b>Balance</b>	<b>Bal %age</b>
1190/1	Grounds Maintenance (contract)	£21,500.00	£0.00	£11,983.99	£9,516.01	44.26%
1190/2	Grounds Maintenance (in-house)	£4,000.00	£0.00	£0.00	£4,000.00	100.00%
1190/3	Play Equipment maint/repairs/insp	£2,500.00	£0.00	£1,091.80	£1,408.20	56.33%
1190/4	Furniture (benches etc)	£2,000.00	£0.00	£17.94	£1,982.06	99.10%
1190/5	Tree & Hedge/boundary maintenance	£6,500.00	£0.00	£3,933.00	£2,567.00	39.49%
1190/6	Waste Collection	£1,000.00	£0.00	£2,340.00	£-1,340.00	-134.00%
1190	<b>Total</b>	<b>£37,500.00</b>	<b>£0.00</b>	<b>£19,366.73</b>	<b>£18,133.27</b>	<b>48.36%</b>
2000	Christmas Lights	£5,000.00	£0.00	£0.00	£5,000.00	100.00%
2005	Climate Change	£2,000.00	£0.00	£0.00	£2,000.00	100.00%
2010	In Bloom					
2010/1	Contract Planting	£5,000.00	£0.00	£3,260.25	£1,739.75	34.80%
2010/2	Non-Contract Planting	£1,000.00	£0.00	£788.02	£211.98	21.20%
2010/3	Watering Services	£500.00	£0.00	£0.00	£500.00	100.00%
2010/4	Other	£500.00	£0.00	£1,833.77	£-1,333.77	-266.75%
2010	<b>Total</b>	<b>£7,000.00</b>	<b>£0.00</b>	<b>£5,882.04</b>	<b>£1,117.96</b>	<b>15.97%</b>
2020	Street Furniture/Bus Shelters	£2,000.00	£0.00	£1,322.59	£677.41	33.87%
2030	Traffic Calming/Transport Studies	£0.00	£0.00	£0.00	£0.00	0.00%
2040	Town Greens Maintenance	£0.00	£0.00	£0.00	£0.00	0.00%
2050	Cultural Events & Studies					
2050/1	Goodwill	£3,000.00	£0.00	£457.50	£2,542.50	84.75%
2050/2	Civic Awards	£300.00	£0.00	£0.00	£300.00	100.00%
2050/3	Other	£1,700.00	£0.00	£486.09	£1,213.91	71.41%
2050	<b>Total</b>	<b>£5,000.00</b>	<b>£0.00</b>	<b>£943.59</b>	<b>£4,056.41</b>	<b>81.13%</b>
2060	Signage	£300.00	£0.00	£309.00	£-9.00	-3.00%
2070	Town Centre Partnership	£0.00	£0.00	£540.00	£-540.00	100.00%
2080	Neighbourhood Plan Review	£4,000.00	£0.00	£0.00	£4,000.00	100.00%

# Financial Budget Comparison

Comparison between 01/04/21 and 30/09/21 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

	2021/2022	Reserve Movements	Actual Net	Balance	Bal %age
2090 Planning Specialist Advice					
2090/1	£1,000.00	£0.00	£0.00	£1,000.00	100.00%
2090 Total	£1,000.00	£0.00	£0.00	£1,000.00	100.00%
<b>Total Town Environment Committee</b>	<b>£63,800.00</b>	<b>£0.00</b>	<b>£28,363.95</b>	<b>£35,436.05</b>	<b>55.54%</b>
<b>Total Expenditure</b>	<b>£356,865.00</b>	<b>£0.00</b>	<b>£156,887.52</b>	<b>£199,977.48</b>	<b>56.04%</b>
Total Income	£345,779.52	£0.00	£178,344.83	-£167,434.69	-48.42%
Total Expenditure	£356,865.00	£0.00	£156,887.52	£199,977.48	-56.04%
<b>Total Net Balance</b>	<b>-£11,085.48</b>		<b>£21,457.31</b>		

# Stonehouse Town Council

## Expenditure transactions - payments approval list Start of year 01/04/21

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
1924		£7.00	1090/2	11/08/21	Lloyds Bank - bank charges for 10 July to 9 August	
1923		£528.00	1010/1	01/09/21	Northleach With Eastington Town Council - Playground routine inspection training for Carlos and Rich	
1928		£468.00	1190/6	01/09/21	Ubico Limited - Collections from litter/dog waste bins	
1930		£150.00	1090/2	01/09/21	Park Junior School - Hire of School Hall for STC meetings - 19 & 26 July and 6 Sept	
1936		£300.00	1190/5	06/09/21	Croft Property Maintenance - Align gates and rehang gates to Allotments	
1925		£134.82	1180/9	10/09/21	BT - Cloud Voice and broadband for The Pod	
1926		£135.00		13/09/21	Jo Mew Creative -	
1		£45.00	1090/2		councillor ID badges for 6 new councillors	
2		£90.00	1020		Basketball court safety signage	
1934		£150.00	2050/3	13/09/21	School of Larks - Deposit for entertainers at Willow birthday party	
1935		£457.50	2050/1	13/09/21	School of Larks - Deposit for entertainers at Goodwill	
1927		£231.42	1150/4	14/09/21	Western Power Distribution - Installation of isolation switch	
1929		£70.00	1140/5	17/09/21	Clarian Property Services - plumbing repairs in Pavilion changing room	
1932		£26.80	1100	17/09/21	Pam Swain - reimbursement for drinks ref OCG official opening event	
1933		£28.70	2020	17/09/21	Ermin Plant - Road sign for planters	
1938		£250.00	1100	18/09/21	Wynn's Coffee - Buffet for 50 people for official opening of OCG	
1947		£129.60	2020	21/09/21	Morelock Signs Ltd - Red reflective patches for planters SQM HIP SELF ADHESIVE REFLECTIVE PATCHES 100 Each 0.95 95.00 GBP  Diagram No: RED-PATCHES W: 100 mm H: 50 mm	
1931		£282.00	1020	22/09/21	Five Valleys Signs - 2 x basketball court and 1 x skatepark safety signs	
1937		£596.00	1230	23/09/21	MDL Kelex - Printing of SCAMP	
1943		£429.00	2020	24/09/21	Share & Repair - Labour and materials for new High Street planters	
1944		£27.49	2050/3	24/09/21	Stampit - Stamp for Stonehouse Community Arboretum (to be used for Willow birthday party bags)	

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

# Stonehouse Town Council

## Expenditure transactions - payments approval list Start of year 01/04/21

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque Total
1945		£32.83		28/09/21	Simple Hygiene Solutions - Hygiene service feminine waste collection	
1		£21.89	1180/7		The Pod	
2		£10.94	1070/7		The Town Hall	
1946		£12.13	1090/2	28/09/21	Signomatic - STC Post box sign	
1948		£4,359.60	1190/5	28/09/21	Barchams Trees Plc - 25 trees for Stonehouse Town Council	
1949		£375.82	2050/3	28/09/21	Amazon - gifts for party bags for Globe willow birthday	
Sub Total		£9,181.71				
		£8,834.28			Confidential	
<b>Total</b>		£18,015.99				

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_