



To Members of the Town Council

You are hereby summoned to attend a meeting of the Town Council to be held on **Monday 8th November 2021** at 7.00pm at the Main Hall of Park Junior School, Elm Road, Stonehouse

Council Members:

Councillors: Leigh Binns, Rachel Armstrong, Chris Brine, John Callinan, Michael Davis, Carol Kambites (Vice-Chair), Mick Gibbons, Neil Gibbs, Kevin Parsons, Gary Powell (Chair), Val Randell, Pam Swain, Keith Terry, David Thorpe

All residents of the Parish are welcome to attend the meeting. Up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

Carlos Novoth
Town Clerk
3rd November 2021

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

A G E N D A

- TC2700 To receive apologies
- TC2701 To receive declarations of Interest
- TC2702 To approve the minutes of the Meeting of the Town Council held on 11th October 2021
- TC2703 To receive reports from Chair of Town Council and Town Councillors
- TC2704 To receive reports from County and District Councillors
- TC2705 To receive RFO's budget report including the bank reconciliation for Oct '21
- TC2706 To approve payments in accordance with the budget to date as listed
- TC2707 To approve the Town Council's schedule of meetings for the 2022 Calendar year
- TC2708 To receive the minutes of the Business Committee meeting of 1st November and consider the following recommendations:
- B/306 - Where appropriate, Officers to seek quotations covering a period of three years for works and services that are repetitive in nature and fall below a total value of £3,000.

- B/308 - To approve the Council's revised Risk Management Policy
- B/310 - For Officers to instruct the town council's solicitors to write to Stonehouse Community Association requesting:
 - A copy of the association's 'Constitution'
 - Details of the management arrangements within the organisation and whether changes to the arrangements have resulted in the exclusion of a Town Councillor as a representative of the town council
- B/311 - To approve the trial relocation of dog waste bins situated at Oldends Lane recreation field to both formal entrance/exit points

And to note the following:

- B/307 - To note the outcome of the Internal Control Checks for quarters one and two

- TC2709 To receive the minutes of the Environment Committee meeting of 18 Oct '21
- TC2710 To receive the Clerk's update
- TC2711 To note the date of the next Town Council Meeting: Monday 29th Nov '21.

Public Bodies (Admission to Meetings) Act 1960

The Council will by resolution exclude the public from the following items as due to the confidential nature of the business to be transacted publicity of the item would be prejudicial to the public interest.

- TC2712 To consider for approval Recommendations from HR Sub Committee relating to staffing issues