



To Members of the Town Business Committee

You are hereby summoned to attend a meeting of the Committee to be held on Monday 4<sup>th</sup> September 2023 at 7pm at the Stonehouse Town Hall/Library, Queens road, Stonehouse, GL10 2QA

**Committee Members:**

Councillors: John Callinan (Committee Vice Chair), Keith Creighton, Mike Davis (Committee Chair), Mark Edwards, Carol Kambites, Gary Powell, Wendy Thomson and Theresa Watt

All residents of the Parish are welcome to attend and a period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions.

*Carlos Novoth*  
Town Clerk  
30<sup>th</sup> August 2023

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*Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.*

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**A G E N D A**

**B/578** To receive apologies

**B/579** To receive Declarations of Interest

**B/580** To approve the minutes of the Business Committee meeting held on 17<sup>th</sup> July '23

**B/581** To receive the latest budget position

**B/582** To approve the latest payments list

**B/583** To consider the following in relation to 'The Door's' activities:

- seek approval for payment of additional costs to 'The Door' for works agreed 'in principle' by council
- provide an update on 'The Door's' revised costs for the recent council approved Beach Trip

**B/584** To approve a contractor for the installation of the town's Christmas lights.

**B/585** To approve the second of two Grant payments from Reserves to Homestart

**B/586** To seek retrospective approval for the purchase of Motor Insurance for the town council's Peugeot van

**B/587** To approve the purchase of a one year warranty for the town council's Peugeot van

**B/588** To approve the cost of providing an additional electric point and internet connection for the new Electronic Noticeboard at the Town Hall

**B/589** To approve the purchase of an additional CCTV camera for the POD building

**B/590** To approve the purchase of water tanks and pump for the town council's vehicle for use with the watering of 'In Bloom' planters

**B/591** To recommend for town council approval the following revised policies

- Scheme of Delegation to Officers
- Data Protection
- Role of Working Groups
- Memorials

**B/592** To recommend for town council approval the disposal of two of the town council's laptops

**B/593** To recommend for town council approval the specification and duration of the town council's Grounds maintenance service

**B/594** To recommend for town council approval engaging GAPTC to undertake the town council's Internal audit for financial year 2023/24

**B/595** To receive an update on discussions with the Town Market CIC and its formal proposal to hand over its assets to the town council

**B/596** To consider providing Standish Parish Council with a letter of support for the development of a new Multi User path from Horsemarling Lane to Black Bridge

**B/597** To receive updates from the following working groups:

1. Climate Change Action Forum
2. Oldends Lane Development
3. Support Stonehouse
4. Youth
5. Policy
6. Internal Audit Panel

**B/598** To note the date of the next meeting - Monday 2<sup>nd</sup> October 2023

***Public Bodies (Admission to Meetings) Act 1960***

***The Council will by resolution exclude the public from the following items as due to the confidential nature of the business to be transacted publicity of the item would be prejudicial to the public interest.***

**B/599** To approve HR Sub Committee recommendations in relation to paid staff salary increment rises